



Sindh Rural Support Organization SRSO Complex, Near Taj Petrol Pump, Main
Shikarpur Road Sukkur Tel: 071-56271820

Tender Document
For
Construction of Boundary wall- SRSO Regional
Office Hyderabad

Reference # SRSO/Tender/PU/2023-24-008

Bid Details:

| | | |
|---|--|--|
| 1 | Date of Commencement of Bidding Document | 08-07-2024 |
| 2 | Last date and time for receipt of the Bidding Document | 08-07-2024 by 11:30 AM (PST) |
| 3 | Date and Time of Bid Opening | 08-07-2024 by 12:00 PM (PST) |
| 4 | Place of opening of Bids | Committee Hall, Sindh Rural Support Organization, SRSO Complex, Near Taj Petrol Pump, Main Shikarpur Road Sukkur Tel: 071-56271820 |
| 5 | Address for communication | As Above |
| 6 | Contact us: | For information and any clarification please feel free to contact us at info@srso.org.pk . |

Note: Bids will be opened in the presence of the bidders' representative who chooses is authorized to attend.

1. Introduction

Sindh Rural Support Organization (SRSO) is incorporated as a not-for-profit Company Limited by Guarantee, Registered under Section 42 of the Companies Act, 2017. The SRSO is an apex organization at the provincial level for participatory development and poverty reduction. It has been working in the designated various districts of Sindh. The policy has been endorsed by the government to achieve the goals of poverty reduction through community empowerment, skills enhancement, capacity building and development of community-supported infrastructure projects, and the provision of support for income generation, enterprise development, and financial services.

2. Background

The social mobilization movement began in Pakistan in December 1982 originating in the Northern Areas. The pioneer of this movement was the Aga Khan Rural Support Program (AKRSP). It gradually spread to the rest of the country under the guise of provincial Rural Support Programs (RSPs) established by the Government of Pakistan and collaborative donor funding. For the purpose, Sindh Rural Support Organization (SRSO) was established to work under the umbrella of Rural Support Program Network in designated districts of Sindh.

In July 2003, Sindh Rural Support Organization (SRSO) was established, funded by the Government of Sindh.

3. Procurement Items

SRSO requires the construction of a boundary wall complete in all aspects in the mentioned region and hereinafter referred to as the “**SRSO**”, invites **sealed bids for the construction of a boundary wall and clearly mentioned on the envelopes applied for.**

1. Submission of Bid:

- 1.1. All the Bids shall be furnished on a Single-stage two Envelope Procedure.
- 1.2. Prices should be inclusive of all applicable taxes.
- 1.3. BOQ (Bill of Quantity) should be mentioned clearly.
- 1.4. Clear mention the rate per ft, cft, etc. where applicable.

The bidders should take care in submitting the bid and ensure that enclosed papers will be numbered and submitted in a file properly.

- 1.4. The bids on this tender must be submitted by **July 08, 2024, 11:30 am** as per the format specified in Annexure A to the point of contact given above. Electronic proposals will not be entertained. Any proposals delivered after the due date and time will be considered non-responsive and disqualified from further consideration.
- 1.5. The Bids should be addressed to:
Procurement Department
Sindh Rural Support Organization
SRSO Complex, Near Taj Petrol Pump,
Main Shikarpur Road Sukkur
Tel: 071-56271820.
- 1.6. The SRSO reserves the right to inspect by its personnel or reputed third parties for the construction of a boundary wall in the region Hyderabad. The selected bidder has to offer the items for inspection in such a manner that it does not affect the delivery schedule.
- 1.7. The offer will remain **valid for a period of 90 days** from the closing date of the Bid. Any offer falling short of the validity period is liable for rejection. However, the vendor should pass on the benefit to the SRSO if there is any price reduction in the meantime.
- 1.8. No offer can be withdrawn by the vendor after the closing date and time for submission of offers.

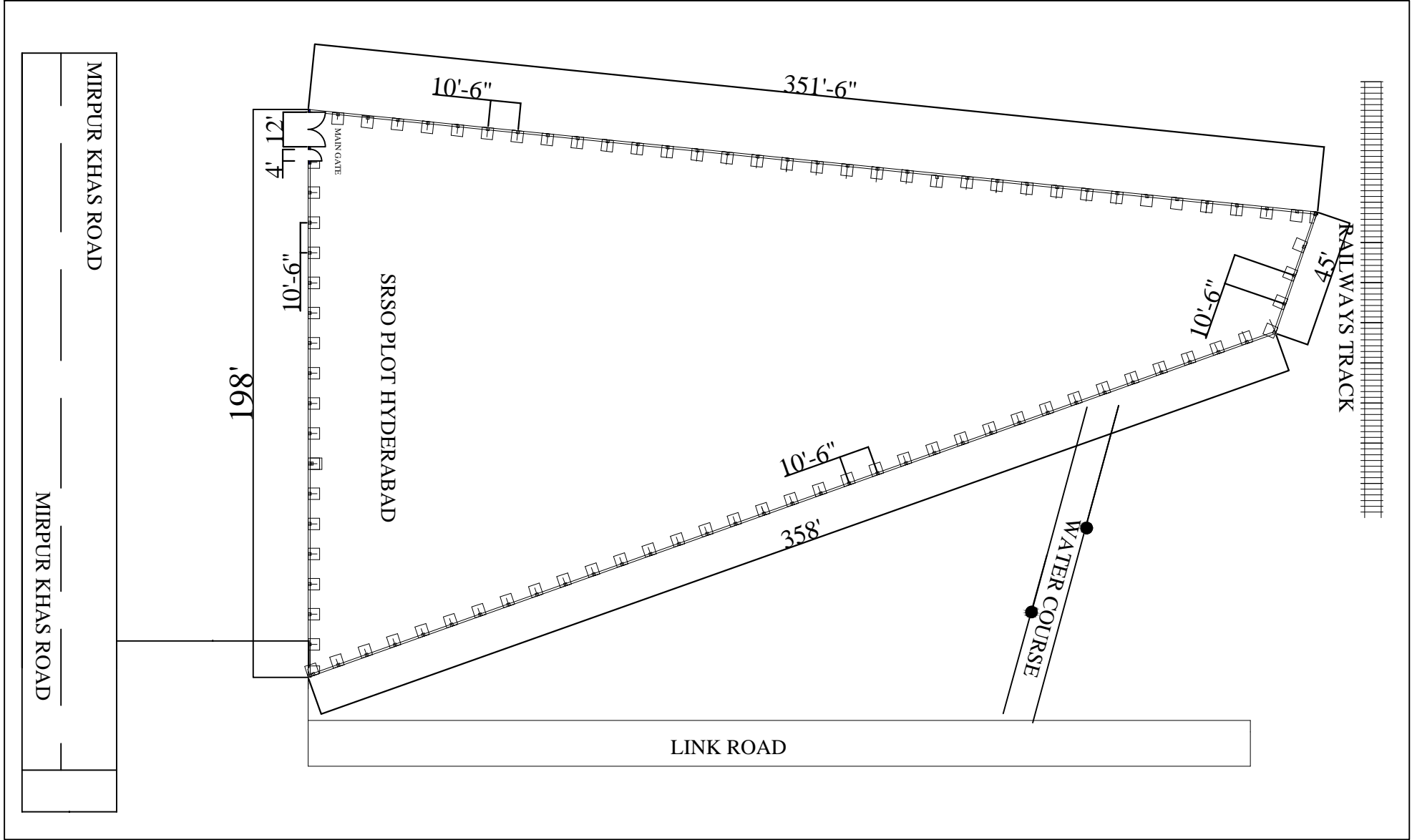
2. Eligibility of the Bidder:

The main criteria for applying to the tender are as follows:

- 2.1 5 years of experience in the provision of relevant experience.
- 2.2 Preference would be given to the registered taxpayer (FBR & GST/SST & other implemented tax).
- 2.3 Preference will be given to local vendors.

3. Deliverables:

| Sr No. | Description | Unit | Quantity |
|--------|--|------|----------|
| 1 | Excavation for a foundation in any kind of soil, including backfilling (with selected earth), leveling, breaking of clods, dressing, consolidation in layers not exceeding 6" in depth, compacting to 95% Dewatering of any type of water encountered during construction, with removal/shifting of surplus material as directed by the client within premises, complete in all respects as per drawing & specifications and to the entire satisfaction of Engineer / Client Representative. | cft | 23,800 |
| 2 | Providing and laying PCC 1:4:8. in foundations using Ordinary Portland Cement, in including formwork, leveling, finishing, and curing, etc, complete in all respects, as per drawing & specifications and to the entire satisfaction of the Consultants / Site Engineer. | cft | 2,039 |
| 3 | Providing and placing R.C.C 1:2:4 of specified strength measured on a 6" x 12" high cylinder at 28 days/ratio as specified, at any height, using specified cement, sand, crushed stones, and admixture, including Steel formwork, scaffolding, compacting through an electromechanical vibrator, continuous curing, the items consists of furnishing all materials, plants, labor, equipment, and appliances. Complete in all respects as per drawings and specifications and to the entire satisfaction of the Consultant / Site Engineer. | cft | 18,464 |
| 4 | Providing, cutting, bending laying, binding (cleaning with wire brush wherever required), etc steel reinforcement, for all RCC work including providing chairs, binding steel wire, spacer blocks, etc. (Contractor should include the cost of wastages tying wires and steel chairs, spacers and extra laps other than specified in drawing in his rates.) Complete in all respects as per drawings and specifications and to the entire satisfaction of the Consultant / Site Engineer. | Ton | 33 |
| 5 | Providing and Laying Brick masonry with cement sand mortar ratio 1:4 including the cost of outer side struck pointing cement sand mortar Ratio 1:3, inner side of wall 3/4" thick cement sand plaster in layers Ratio 1:4, including the cost of three coats of approved weather shield Color on both side of wall and scaffolding, watering, racking out joints in masonry or concrete work as per specification. Cost also includes all kinds of material, labor, shuttering, tools, curing, carriage, etc complete as per design drawing, etc. complete in all respects as per directions of the Engineer. Note: Measurement is to be paid only on one side of brick masonry. | | |
| | a) Front compound wall. Note: Machine-pressed approved facing bricks to be used having strength 2500 psi. | sft | 1,456 |
| | b) Sides and back compound wall. Note: 1st class ordinary bricks to be used. | sft | 6,032 |
| 6 | Providing and fixing steel gates (2 Nos) as per design and specifications inclusive of 3 coats of sprayed enamel paint over 2 coats of rust-resistant paint, complete in all respects to the Engineer's satisfaction | Kg | 1,000 |
| 7 | Guard Room Size 15'X16' Plinth area (Load Bearing Structure) including cost of three coats of approved weather shield Color on exterior walls & Mat finishing in the interior of walls | sft | 240 |
| | Washroom Size 5'X6' (Plinth area) with Septic / Soak Pit (Load Bearing Structure) including cost of three coats of approved weather shield Color on exterior walls & Mat finishing in the interior of walls & Sanitary Fixtures. | sft | 30 |



4. Bid Security:

All bidders shall furnish a bid Security of 2% of the quoted price in the form of a Call deposit/Pay Order/Demand Draft in favor of Sindh Rural Support Organization (SRSO). A cheque will not be accepted in any case. After the selection of a successful bidder, SRSO will return/release the bid security to the unsuccessful bidders. SRSO will forfeit the bid security in the following cases.

- If bidders withdraw their bids during the opening time of tender.
- If the successful bidder withdraws its bid prior to the agreement

5. Specific Terms & Conditions:

- 5.1 SRSO reserves the right to increase or decrease the quantity, if required, or the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
- 5.2 SRSO reserves the right to increase/decrease the scope of work. Bidder has no right to challenge the decision in Court
- 5.3 An effort by a bidder to influence Sindh Rural Support Organization, directly or indirectly THROUGH UNFAIR MEANS may result in the blacklisting of any future tender of Sindh Rural Support Organization
- 5.4 A Contractor agreement will be signed with the successful bidder(s) for the timely provision of appropriate services and method of payment. Failure to meet the conditions of the agreement will result in cancellation of the agreement at the risk and cost of the supplier.
- 5.5 Sindh Rural Support Organization reserves the right to forfeit the performance security in case of breach of the agreement or failure to provide the duration and time on quoted prices and terms & conditions.
- 5.6 Tender publication does not constitute any commitment on the part of Sindh Rural Support Organization unless a written agreement is signed by both parties.
- 5.7 SRSO reserves the right to cancel/reject any or all offers without assigning any reason.
- 5.8 Exact quantities/numbers may vary slightly from estimated numbers.

6. General Terms & Conditions:

- 6.1. The SRSO does not bind itself to accept the lowest or any Bid and reserves the right to reject any or all Bids at any point of time prior to the issuance of the purchase order/ service Letter without assigning any reasons whatsoever.
- 6.2. Successful bidder (s) required to submit performance security of 5% of the contract price (Refundable after six months of the completion of the construction) in favor of Sindh Rural Support Organization.
- 6.3. SRSO has the right to split the order among one, two, or more contractors (s) Depending upon the items being shortlisted. Company's profile including staff/labor details (owned by the company/and leased separately).
- 6.4. Good track record and references from previous clients including documentary evidence in the shape of agreements/contract with other national/international organizations for last two years for similar nature of work.
- 6.5. The SRSO reserves the right to initiate re-tendering without providing any reason whatsoever. The SRSO shall not incur any liability on account of such rejection.
- 6.6. The SRSO reserves the right to modify any terms, conditions, quantity, or specifications for submission of an offer and to obtain revised Bids from the bidders due to such changes, if any.
- 6.7. Canvassing of any kind will be a disqualification and the SRSO may decide to cancel the bidder from its empanelment.

7. Submission of Bid and Required Documents:

- 7.1 The offer should be completed in all aspects and incomplete bid (s) will be rejected.
- 7.2 The bidder will provide the affidavit for not having blacklisted from any organization.
- 7.3 Bidders must attach bid security as mentioned in clause 7 of this document.
- 7.4 Bidders must mention the turnover along with proof i.e. Returns/bank statements.
 - 7.4.1. Covering letter as per Annexure A.
 - 7.4.2. Declaration of eligibility as per Annex B
 - 7.4.3. Bid Security as per clause 6.2

7.4.4. Financial proposal/ bid should be in detail and comply with terms and conditions.

7.4.5. A copy of a valid NTN and GST (other taxes if applicable) Certificate must be attached.

7.5 Once the bid is submitted in a sealed cover by the bidder, the SRSO will not accept any additions/alterations/deletions of the Bid. However, the SRSO reserves the right to seek clarification or call for supporting documents from any of the bidders, for which the concerned bidder will submit the documentary evidence(s) as required by the SRSO.

7.6 Any Bid submitted with incorrect/false information will be rejected. Further, if any bidder is found to have submitted incorrect False information at any time, he may be debarred from participation in future tendering processes.

8. Evaluation Criteria:

| Sr. No | Required Field | Marks | Remarks |
|--------------------|---|-----------|--|
| 1 | National Tax Number (Certificate) | 5 | Mandatory |
| 2 | Sales Tax Registration Certificate | 5 | |
| 3 | Non-Blacklisted Affidavit on Legal Stamp Paper of Rs. 100/= | 5 | |
| 4 | Bank Statement of Last 3 Years | 5 | |
| 5 | Status/ Standing of Firm (PEC) | 5 | |
| 6 | List of Works for Similar Nature (completed during last 5 years) | 10 | Total 10 marks 02 marks for each work |
| 7 | List of Works of Similar Nature (works in Hand) | 10 | Total 10 marks 02 marks for each work |
| 8 | Turnover 10 million | 10 | Total 10 marks 1 mark for each million |
| 9 | Income Tax Annual Returns of 5 Years to verify the Annual Turnover | 5 | Total 5 marks 1 mark for each year |
| 10 | List of Machinery and Equipment owned | 5 | |
| 11 | Satisfactory Reports/ certificates from Organizations/ departments (works done earlier) | 5 | |
| 10 | Monthly Sales Tax returns for the last five months | 5 | 01 marks for each month |
| Total Score | | 70 | |

Note: Total **100** marks **70** technical and **30** financial. The 50 marks qualify for the technical process. After evaluation successful bidders may consider further financial proposal opening. SRSO also reserves the right to negotiate.

- 8.1. The SRSO will scrutinize the offers to determine whether they are completed, or errors made in the offer and the documents have been properly signed. Offers with incorrect information or not supported by documentary evidence would be rejected. However, the SRSO, at its sole discretion, may waive any minor non-conformity or any minor irregularity in an offer. The SRSO reserves the right for such waivers, and this shall be binding on all vendors/contractors.
- 8.2. Deviation from specifications/evaluation stipulated may make the offer liable for rejection.
- 8.3. For proper scrutiny, evaluation, and comparison of offers, the SRSO may, at its discretion, ask some or all vendors/contractors to clarify their offers. The request for such clarifications and the response will necessarily be in writing.

9. Fees and Payment Schedule:

- 9.1. No Advance will be allowed in any case.
- 9.2. Running bills will be agreed upon in the contract with the successful bidder.
- 9.3. Vendor/Contractor will submit an invoice with delivery challans and project Completion report duly acknowledged by the SRSO representative for the process of payment and it will disburse within 25 days.
- 9.4. All applicable taxes shall be deducted at the source. Tax challan will be provided within 1-2 weeks of the payment.

10. Penalty (liquidated damages / not satisfaction of work) / for delayed in work:

In case the complete work is delayed beyond the agreed date of the agreement, late time work @ 0.5% of the total amount for each day of delay would be imposed, subject to a maximum of 10% if the delay is for **30 days** (will be deducted from the final payment) if the work remains delayed more than **30 days** then SRSO reserves the right terminate the agreement.

11. Bid Currency & Language:

All prices shall be expressed in Pakistani Rupees only and the language is English / Urdu.

12. Cost of Bidding:

The bidder shall bear all the costs associated with the preparation and submission of a bid.

13. Bidding Document:

13.1. The bidder is expected to examine all instructions, forms, Terms and Conditions, and specifications in the Bidding Document.

13.2. No applicant should add, omit, or change any item, term, or condition in the original paper.

13.3. If the applicant has any additional terms & conditions this shall be stipulated in a separate letter accompanying the bid.

14. Deadline For Submission of Bids:

Bids must be received by the SRSO at the address specified in the Bid Document not later than the specified date and time as mentioned in the Bid Document. In the event of the specified date of submission of bids being declared a holiday for the SRSO, the bids will be received up to the appointed time on the next working day.

The SRSO may, at its discretion, extend this deadline for submission of bids by amending the bid documents.

15. Confidentiality Statement:

All data and information received from SRSO for the purpose of this assignment is to be treated confidentially and is to be used ONLY in connection with the execution of these Terms of Reference. All intellectual property rights arising from the execution of these Terms of Reference are assigned to SRSO. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without the expressed advance written authorization of SRSO. SRSO may then disclose the draft, final report, and/or any related information to any person and for any purpose they may deem appropriate.

16. Rejection of the Bid:

The Bid is liable to be **rejected** if:

- The document doesn't bear the signature of an authorized person.
- It is received **through** Telegram/Fax/E-mail.
- If the bid is submitted without the bid security deposit.
- It is received after the **expiry** of the due date and time stipulated for Bid submission.

17. Incomplete Bids, including non-submission or non-furnishing of requisite documents / Conditional Bids / Bids not conforming to the terms and conditions stipulated in this tender document are liable for rejection by the SRSO.

18. Modifications and Withdrawal of Bids:

Bids once submitted will be treated as final and no further correspondence will be entertained on this.

1. No bid will be modified after the deadline for submission of bids.
2. No bidder shall be allowed to withdraw the bid if the bidder happens to be a successful bidder.

19. Bid Opening and Evaluation:

- The SRSO will open the bids, in the presence of Bidders and their representative(s) if any, authorized by the supplier to attend, at the time, and date mentioned in the Bid document and at the address mentioned in the bidding details.
- The bidder's representatives who are present shall sign the sheet evidencing their attendance. In the event of the specified date of bid opening being declared a holiday for SRSO, the bids shall be opened at the appointed time and place on the next working days.
- Bidders satisfying the technical requirements as determined by the SRSO and accepting the Terms and Conditions of this document shall be short-listed.
- The decision of the SRSO in this regard shall be final and binding for the bidders.
- The agreement will be awarded only to the successful responsive bidder.
- SRSO reserves the right to negotiate with the Second, third bidder, etc. if the successful bidder is not able to provide the required items/services.

23. Clarification Of Bids:

To assist in the examination, evaluation, and comparison of bids the SRSO may, at its discretion, ask the bidder for clarification. The response shall be in writing and no change in the substance or price of the bid shall be sought, offered, or permitted.

24. SRSO's Right to Accept or Reject Any Bid Or All Bids:

The SRSO reserves the right to accept or reject any bid annul the bidding process and reject all bids at any time prior to the award of the agreement, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the SRSO's action.

25. Governing Laws and Disputes:

All disputes or differences whatsoever arising between the parties out of or in relation to the meaning and operation or effect of these Tender Documents or the breach thereof shall be settled amicably. If, however, the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the applicable Pakistani Laws, and the award made in pursuance thereof shall be binding on the parties. The Arbitrator/Arbitrators shall give a reasoned award.

26. Placement Of Order and Acceptance:

The vendor shall give acceptance of the order placed on it within 2 days from the date of order, failing which, the SRSO shall have the right to cancel the order.

27. Authorized Signatory:

The bidder should indicate the **authorized officials from their organization** who can discuss, correspond, sign agreements/contracts, raise invoices and accept payments and also correspond. The bidders should **furnish proof of the signature of the authorized personnel** for the above purposes as required by the SRSO.

Bid submission letter format

Date: _____

SRSO/Tender/SRSO/PU/2023-24/008

To:

Manager Procurement

Sindh Rural Support Organization

SRSO Complex, Near Taj Petrol Pump,

Main Shikarpur Road Sukkur

Tel: 071-56271820

Dear Sir:

I/We examined the bidding documents including Tender No. **SRSO/Tender/SRSO/PU/2023-24/008**, receipt of which is hereby duly acknowledged, we, the undersigned, offer to work in conformity with the said bidding documents for the sum of / or such other sums as may be ascertained by the Schedule of Prices attached herewith and made part of this Bid.

Until a formal Contract is prepared and executed, this Bid, together with written acceptance thereof and notification of award, shall constitute a binding Contract between us.

We understand that SRSO is not bound to accept the lowest or any bid SRSO may receive. We certify/confirm that we comply with the eligibility requirements as per the bidding documents.

Dated this day of 2024

[Signature & Stamp]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of

(To be submitted on companies / Concern letterhead)

Tenderer / Constructor / Supplier:

I, the undersigned (Name and address of representative)
Representative of:

(Name and address of the company)

Do hereby affirm that our company/firm/organization/ Constructor is eligible because we.

- Are registered company/firm/organization/ Constructor.
- Are registered with NTN and GST.
- Are not bankrupt or in the process of going bankrupt.
- Have not been convicted for an offense concerning professional conduct.
- Have not been guilty of grave professional misconduct (proven by any means which the contracting authorities can justify).
- Have fulfilled obligations related to payment of taxes.
- Are not guilty of serious misinterpretation in supplying information.
- Are not in situations of conflict of interest (with prior relationship to project or family or business relationship to parties in SRSO)
- We're not declared at serious fault of implementation owing to a breach of their contractual obligations
- Have no relation, direct or indirect, with any terrorist or banned organizations.
- Are not on any list of sanctioned parties issued by the Pakistan Government, DFD, USAID, UN agencies, European Union, and others.
- Are not blacklisted by any Local/International organization, Government/semi-Government department, NGO, or any other company/organization.
- Have not been reported for/under litigation for child abuse.

Declared
In the presence of

Declared

(Name & Signature)

(Company Stamp)

(Name, address)

(Location, date)

Financial Proposal

| Sr No. | Description | Unit | Quantity | Rate | Amount |
|--------|---|------|----------|------|--------|
| 1 | Excavation for a foundation in any kind of soil, including backfilling (with selected earth), leveling, breaking of clods, dressing, consolidation in layers not exceeding 6" in depth, compacting to 95% Dewatering of any type of water encountered during construction, with removal/shifting of surplus material as directed by the client within premises, complete in all respects as per drawing & specifications and to the entire satisfaction of Engineer / Client Representative. | cft | 23,800 | | |
| 2 | Providing and laying PCC 1:4:8. in foundations using Ordinary Portland Cement, in including formwork, leveling, finishing, and curing, etc, complete in all respects, as per drawing & specifications and to the entire satisfaction of the Consultants / Site Engineer. | cft | 2,039 | | |
| 3 | Providing and placing R.C.C 1:2:4 of specified strength measured on a 6" x 12" high cylinder at 28 days/ratio as specified, at any height, using specified cement, sand, crushed stones, and admixture, including Steel formwork, scaffolding, compacting through an electromechanical vibrator, continuous curing, the items consists of furnishing all materials, plants, labor, equipment, and appliances. Complete in all respects as per drawings and specifications and to the entire satisfaction of the Consultant / Site Engineer. | cft | 18,464 | | |
| 4 | Providing, cutting, bending laying, binding (cleaning with wire brush wherever required), etc steel reinforcement, for all RCC work including providing chairs, binding steel wire, spacer blocks, etc. (Contractor should include the cost of wastages tying wires and steel chairs, spacers and extra laps other than specified in drawing in his rates.) Complete in all respects as per drawings and specifications and to the entire satisfaction of the Consultant / Site Engineer. | Ton | 33 | | |
| 5 | Providing and Laying Brick masonry with cement sand mortar ratio 1:4 including the cost of outer side struck pointing cement sand mortar Ratio 1:3, inner side of wall 3/4" thick cement sand plaster in layers Ratio 1:4, including the cost of three coats of approved weather shield Color on both side of wall and scaffolding, watering, racking out joints in masonry or concrete work as per specification. | | | | |

| | | | | | |
|---|--|-----|-------|--|--|
| | Cost also includes all kinds of material, labor, shuttering, tools, curing, carriage, etc complete as per design drawing, etc complete in all respects as per directions of the Engineer. Note: Measurement is to be paid only on one side of brick masonry. | | | | |
| | a) Front compound wall. Note: Machine-pressed approved facing bricks to be used having strength 2500 psi. | sft | 1,456 | | |
| | b) Sides and back compound wall. Note: 1st class ordinary bricks to be used. | sft | 6,032 | | |
| 6 | Providing and fixing steel gates (2 Nos) as per design and specifications inclusive of 3 coats of sprayed enamel paint over 2 coats of rust-resistant paint, complete in all respects to the Engineer's satisfaction | Kg | 1,000 | | |
| 7 | Guard Room Size 15'X16' Plinth area (Load Bearing Structure) including cost of three coats of approved weather shield Color on exterior walls & Mat finishing in the interior of walls | sft | 240 | | |
| | Washroom Size 5'X6' (Plinth area) with Septic / Soak Pit (Load Bearing Structure) including cost of three coats of approved weather shield Color on exterior walls & Mat finishing in the interior of walls & Sanitary Fixtures. | sft | 30 | | |